



Room and Cabin Information

We have the following guidelines to ensure present and future guests enjoy our facility. Thank you for your cooperation.

Guidelines:

1. Our grounds and facilities are smoke free.
2. Moving of furniture, including mattresses, is prohibited without Camp management approval.
3. No open flames allowed in the rooms, including candles and/or oil lamps.

Check out Procedure:

1. Check out time for all rooms is 10:00 am unless prior arrangements have been made with the Guest Services Director.
2. Please pick up all garbage (cans, wrappers, etc.) and place in garbage cans. If your garbage can is full, remove liner and place in large outdoor garbage cans. Additional liners can be obtained from the camp office.
3. Check the room for personal items thoroughly before leaving—remember to check under the beds, mattresses, closets and cupboards.
4. Please remember to leave bathmats and any linens (towels, sheets, etc) belonging to BLBC in the room. The Guest Group will be charged for any missing or damaged items.
5. It is a blessing to our staff when guests leave their room tidy and swept where possible.
6. Before leaving, turn off all lights and turn thermostats completely off. Close door firmly upon departure.

Fees for Damages:

Please be aware that any damages caused to facilities during your stay will be charged to your group. Be a good steward of the resources God has set aside for His service.

Broken Windows—\$100 to \$200 depending on size

Broken/torn window screens—\$25

Holes in walls/doors—\$50

Damaged furniture/fixtures/Equipment (including brooms)—Replacement cost

Excessive cleaning—\$25 per hour

These charges are general guidelines and are not binding. Actual charges will vary based on extent of damage.

As Guest Group Leader I acknowledge these procedures and will make every attempt to ensure that they are adhered to. In addition, I agree to the charges as indicated above, and will make sure payment is made in the event that any damages are incurred as a result of our use of the camp.

Signature _____ Date _____